

St. Mary Villa Child Development Center is a private, non-profit center, fully licensed by the Tennessee Department of Human Services. The Center has received a Three Star rating under the current licensing standards. The program is open to all children 6 weeks to 5 years of age, and enrollment is on a “first-come, first-serve” basis with children being enrolled as positions become available. No child will be discriminated against on the basis of race, creed, nationality, sex or disability. If you feel that there has been discrimination during application, contact the local office of the United States Department of Agriculture.

St. Mary Villa’s purpose is to provide quality childcare for children whose parents work or are enrolled in academic/training programs or when care is needed to prevent child abuse or neglect. The program, developmental in approach, is designed to meet the child’s total needs (physical, cognitive, emotional, and social). The Center helps parents in their child rearing roles with strong family support services.

Enrollment is for five full days per week and the fee is for full-time care. **We do not offer part-time care.** Hours of operation are 6:00 a.m. to 6:00 p.m., Monday through Friday.

Health- A physician’s report including a list of current immunizations, is required at the time of enrollment. The Illness Policy, which specifies when children are not accepted due to illness, is enforced.

Nutrition – a breakfast snack, mid-morning juice, lunch, and mid-afternoon snack are served daily, prepared in accordance with USDA standards. Parents of infants have the option to have formula (Enfamil) and food (Gerber) provided.

ENTRANCE INFORMATION AND FEE – There is a \$25 waitlist fee. A copy of your child’s an immunization form and a \$35.00 enrollment/registration fee are due at the time your child is enrolled into the program. Older children also have a \$25 mat fee. Child care fees, calculated on a sliding scale based on the gross household income, are paid in advance. **Income verification is required for adjusted fee eligibility.**

Fee Schedule
Effective August 1, 2021

Monthly- Due the first day of the month

Income Range	Infant	1 Year Old	Toddler	Preschool/PreK
\$0-20,000	\$1130	\$811	\$811	\$628
\$20,001-\$28,000	\$1130	\$851	\$851	\$656
\$28,001-\$38,000	\$1130	\$894	\$894	\$689
\$38,001-48,000	\$1130	\$975	\$938	\$795
\$48,001-\$75,000	\$1130	\$1050	\$985	\$895
\$75,000-\$100,000	\$1245	\$1115	\$1035	\$965
\$75,001-UP	\$1265	\$1132	\$1051	\$979

CHILD DEVELOPMENT ENROLLMENT PROCEDURE

The completed **waitlist application below with a \$25.00 application fee** places your child on the waiting list. Parents are welcome to make an appointment by calling 629-203-8700 or emailing info@stmaryvilla.org.

When a vacancy occurs in the program, it will be filled by a child whose application is next on the list in the appropriate age group. Priority will be given to siblings. When your child is eligible to be enrolled, you will be contacted and an appointment will be scheduled. This appointment will be the first step in on-going communications between parents and staff regarding your child's needs and development. **A \$35 enrollment fee and a complete immunization record are due at the time of enrollment. Older children also have a \$25 mat fee.**

At the time of enrollment, parents will need to provide **documentation of their household income to complete a payment agreement.**

St. Mary Villa is committed to providing services to children with special needs when they can participate in scheduled activities *and* when the program can be truly effective in meeting the developmental needs of the child.

Please mail to St. Mary Villa, 1704 Heiman St., Nashville TN, 37208 **or Email to** info@stmaryvilla.org

629-203-8700

APPLICATION FOR ENROLLMENT

Date of Application _____ Desired Date of Enrollment _____

Child's Name _____ Date of Birth _____

Street Address _____ Phone _____

City and State _____ Zip Code _____

Mother's Name _____ Work /Cell # _____

Father's Name _____ Work/ Cell # _____

Siblings on Waiting List _____ Date of Birth _____

Program (circle one) Infant Toddler Early Learners Preschool Pre K

How did you hear of the CDC? _____

What is appealing about the program? _____

Gross Annual Household Income: _____

Email Address _____